



GRAND RAPIDS ADVENTIST ACADEMY

TRANSCRIPT REQUEST FORM

Student Name:

Student Date of Birth:

Do you need an official or unofficial transcript? If you are sending your transcript to a school or organization, you should request an official transcript. If you are sending it to yourself or your parents, you should request an unofficial transcript. Select one.

official

unofficial

Where would you like the transcript sent? Please give the NAME of the school or organization, the DEPARTMENT, and the full ADDRESS.

*Example: Admissions Office
XYZ University
123 Somewhere St.
Anywhere Town, MI 12345*

When would you like your transcript sent? Select one.

now

after the current semester

after graduation

Student Signature:

Date Signed:

Please return to brasmussen@graa.com or turn in to the GRAA office.
